




EXPIRING STUDENT VENTRA CARD – ORDER A REPLACEMENT CARD

2018 Expirations

	DO use this form if the student already has a Student Ventra Card and the listed expiration is in 2018.
	DO use this form if the student is a current continuing student or is still enrolled full-time in school.
	DO NOT use this form if the student attends a Chicago Public School. The school issues a card to the student, instead. Call us at 877-669-8368 if you are unsure about whether your student's school issues cards directly.

ELIGIBILITY

The Student Ventra Card is available to full-time students aged 7-20 years old enrolled in elementary or high school, and it entitles the cardholder to pay a reduced fare for trips taken Monday thru Friday between 5:30AM and 8:30PM on CTA and Pace transportation systems. Rides taken outside of these times will be charged full fare unless the student is under the age of 12 and a parent or guardian has taken the action to qualify for the Student/Child fare.*

Visit ventrachicago.com/students for a breakdown of the reduced fares offered by CTA and Pace.

**In order for children under the age of 12 to qualify for a regular Reduced Fare on CTA outside of the student fare eligibility period, a parent or guardian must visit the Ventra Service Center with a copy of the child's birth certificate. The Service Center is open Monday thru Friday from 8:00AM to 4:30PM and is located at 567 W Lake Street (2nd Floor) Chicago 60661.*

EXPIRATION

The first Student Ventra Cards to be issued since Ventra launched in 2013 began to expire June 30, 2018. The expiration date can be found on the front of the Student Ventra Card. The Student Ventra Card will work through the last day of the expiration month in which it expires. Once a Card expires, it can no longer be used for transit and a new Card must be purchased.

Be sure to include your Card expiration date on this form. If there is an existing balance on the Card, any passes or transit value will transfer to the new Card automatically.

If your Card is not registered, several safeguards have been put in place in order to protect your balance as your Student Ventra Card nears expiration. You will receive notifications at Ventra Vending Machines that your Student Ventra Card is expiring. You will not be allowed to purchase a pass within twice the pass duration from expiration. Two weeks prior to expiration, you will only be allowed to add \$5 of transit value at a time.

SUBMITTING YOUR REPLACEMENT ORDER

1. Fill out Page 2 of this form completely and accurately. Incomplete/incorrect forms can result in a delay and potential rejection of the order.
2. Include a \$2.00 Personal or Cashier's Check, or Money Order, made payable to the Chicago Transit Authority.
3. Mail form and payment to the address listed at the bottom of Page 2. You will receive a confirmation email (if you provided your email address) when we receive your order.
4. Wait 7-10 business days and check with your student's school. If the school has not received the card, give us a call at **877-669-8368**.

IMPORTANT TO KNOW

The card you receive does not entitle you to the Student Reduced Fare indefinitely. You must renew your privileges in the fall for every new school year (and again in the late spring if you are attending summer school) using the *Renew Student Reduced Fare Riding Privileges Form* found at ventrachicago.com/students.

Student Ventra Cards are not automatically registered. Registering your card is optional but has many benefits including protection of your transit value if your Card is lost or stolen, access to convenient account management features online or via the Ventra App, and e-mail notifications with important messages about your account. Register at www.ventrachicago.com or by calling **877-669-8368**.



STUDENT (CARDHOLDER) INFORMATION

Student cards are not automatically registered. You can register at ventrachicago.com or by calling 877-669-8368.

FIRST NAME _____ MIDDLE INITIAL ____ LAST NAME _____

ADDRESS _____ APT./SUITE _____

CITY _____ ZIP _____ DATE OF BIRTH ____/____/____

FULL CARD NUMBER OR TRANSIT ID OF THE OLD CARD (WE ONLY NEED ONE OR THE OTHER – NOT BOTH)

If you need help finding either of these numbers, please give us a call at 877-669-8368.

Transit Account ID:

Card Number:

1																			
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6																			
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Card Expiration Date (MM/YY): _____

PARENT OR LEGAL GUARDIAN INFORMATION

FIRST NAME _____ MIDDLE INITIAL ____

LAST NAME _____

PRIMARY PHONE: (____) _____ EMAIL: _____

Providing your phone and/or email address is important. It allows us contact you if there are any problems with your order and send you important updates about the student fare program.

SHIPPING INFORMATION

Cards must be sent to the student's school. Cards cannot be sent to the student's residence.

SCHOOL NAME: _____

SCHOOL ADDRESS: _____

Provide the entire address including city, state, and zip to help ensure successful delivery.

HOMEROOM TEACHER NAME & ROOM #: _____

The card will be sent to this person's attention at the school.

FORWARD ORDER AND PAYMENT TO:

Ventra Services
Attn: Student Ventra
P.O. Box 8291
Chicago, IL 60680

PAYMENT METHOD:

Make \$2.00 Personal or Cashier's Check or Money Order,
Payable to: **Chicago Transit Authority**

Your replacement Student Ventra Card will be shipped within 7-10 business days of receipt of completed order and payment.